

Fleetwood Church

Job Description

Job Title: Organist

Wage: £100 a week including Sunday service, 1 hour rehearsal and 2 hours admin and preparation time. £97 fee per funeral or wedding. £50 for special services such as the Christmas Carol Service. Agreed overtime (such as completion of Safeguarding Training) will be paid at the National Living Wage (currently £12.21 per hour). Remuneration will be reviewed annually.

Location: Fleetwood St Peter's

Responsible to: Vicar, Fleetwood Church

1. Background to Fleetwood Church

The Anglican parish of Fleetwood St Peter and St David (known as 'Fleetwood Church') is one of two parishes in the town of Fleetwood. St Peter's is a large historic building in the centre of the town, whilst St David's is a smaller modern building in the south of the parish. We have a vision to be welcoming, missional and effective disciples of Jesus in a mixed ecology parish for all ages.

St Peter's choir sings hymns at Sunday 11am services. A mix of organ music (currently played by visiting organists) and pre-recorded music is used at funerals and weddings. St Peter's has been without an organist for a couple of years and we are keen to see the return of organ music on a Sunday morning. From Sunday 14th September the 11am service will be a children and families service on the second Sundays of each month, which we envisage will have different kinds of songs than the rest of the month.

The organ at St Peter's is a substantial and historic instrument. Full details of the organ can be found on the National Pipe Organ Register: <https://npor.org.uk/survey/N06023>. The Church also has an excellent Bechstein Grand Piano, and both instruments are kept serviced and in good condition.

2. Role purpose

We're passionate about sharing the love and good news of Jesus with the people of Fleetwood, especially children, young people and families. We are looking to recruit someone as an Organist who shares this vision and passion. The organist will support our sung worship of God and help all those who come into church to engage with God in worship.

While a good ability to play the organ is clearly important, we are particularly looking to recruit somebody with a strong personal faith in Jesus and who will lead our sung worship and help us to use music as part of our mission.

3. Main duties and responsibilities

- With the vicar and others, lead the sung worship of God at St Peter's 11am service.
- Play traditional hymns and modern worship songs on the organ (and potentially other instruments as appropriate)
- Work with the vicar to choose hymns, songs and other music.
- Lead choir practices and foster the growth of the choir.
- Play your part in welcoming newcomers, especially children, young people and families, to Church.
- Play the organ at weddings, funerals and other special services as required.

4. Person Specification

Criteria			Criteria assessed by	
			Application	Interview
Experience, knowledge, training and qualifications				
a	Good ability to play traditional and modern hymns and worship songs on the organ.	Essential	✓	✓
b	Good ability to play traditional and modern hymns and worship songs on the other instruments.	Desirable	✓	✓
c	Ability to communicate well in person and via email.	Essential	✓	✓
d	Experience of leading a choir, or equivalent	Essential	✓	✓
e	Knowledge of a wide range of worship music including hymns and modern worship songs.	Essential	✓	✓
Personal attributes				
a	Enthusiasm for the gospel and mission of the church	Essential		✓
b	A positive person who is willing to overcome challenges, adapt to changing requirements and solve problems.	Essential	✓	✓
c	Well-organised and administratively effective.	Essential		✓
d	Self-motivated with the ability to work with others and manage own workload.	Essential	✓	✓
e	A team player who is able to work collaboratively with a diverse group of people including paid staff, volunteers, parishioners and those attending occasional offices	Essential	✓	✓
f	Excellent communication skills across a broad range of personality types, backgrounds, and levels of engagement and support.	Essential		✓

g	A commitment to safeguarding children and vulnerable adults, and ensuring the application of Church of England safeguarding policy.	Essential	✓	✓
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There is an occupational requirement for the post-holder to be a practising Christian, in accordance with Schedule 9 to the Equality Act 2010.

Outline of Terms and Conditions

Employer: You will be employed by the Parochial Church Council of Fleetwood St Peter and St David

Pension: 10% Employer, 3% Employee contribution

Annual leave: 6 weeks per year agreed in advance and excluding key services such as the advent carol service, Christmas Day and Easter Sunday.

References: Appointment will be subject to the receipt of two satisfactory references, including present or most recent employer.

Probationary period: The role will be subject to completion of a satisfactory 6-month probationary period, with the first review after 3-months. Appraisals will take place annually thereafter.

Notice Period: During the six-month probationary period two weeks' notice is required on either party. Thereafter three months' notice is required should you wish to resign.

Right to work: The post-holder must have the right to reside and work in the UK.

DBS: An enhanced DBS check is required as it is our intention that the choir will include children as it grows under your leadership.

Safeguarding: Fleetwood Church is committed to Safeguarding and promoting the welfare of children, young people, and vulnerable adults. All post holders and volunteers are expected to share this commitment and undertake the Diocesan Safeguarding training course.

Diversity - The Diocese of Blackburn believes that diversity enables us to thrive and develop and is committed to race equality, welcoming applications from UK Minority Ethnic/ Global Majority Heritage backgrounds

5. How to apply

To apply please write to Andrew Downes (andrew@fleetwood.church) to ask for an application form. The information you provide will be compared against the person specification outlined above.

The deadline for applications is Tuesday 30th September and interviews are expected to be held in October (dates to be agreed with shortlisted candidates).